



7711 S. Parker Road
Centennial, Colorado 80016
(303) 690-4722 x107

APPLICATION FOR EMPLOYMENT

AN EQUAL OPPORTUNITY EMPLOYER

Applicants who are hired will be required to present documents verifying that they are authorized to work in the U.S.

Read all instructions carefully before completing application.

This application form is intended for use in evaluating your qualifications for employment. This is not an employment contract. All qualified applicants are considered for positions without regard to race, color, national origin, religion, ancestry, age, creed, sex, sexual orientation, marital status, veteran status, disability, or other protected statuses. It is our intention that all qualified applicants are given equal opportunity and that selection decisions be based on job-related factors. **Applicants must be at least 16 years of age to be eligible for employment at Tagawa Gardens. If you worked with us last season, ONLY fill out sections with green brackets or an arrow in the left margin.**

**** YOU WILL BE CONTACTED ONLY IF WE WISH TO SCHEDULE AN INTERVIEW ****
**** WE DO NOT ACCEPT WALK IN APPOINTMENTS ****

Complete the entire application (please PRINT)

Last Name First Name Middle Name Phone

Current Street Address City State Zip

Email Address

Please indicate department(s) from the list below, which you would like to be interviewed for, by placing an "X" next to appropriate department(s). Mark with the # 1 indicating the department where you have the most experience.

- | | | |
|---------------------------|------------------------------------|------------------------------------|
| _____ Annuals, Stocking | _____ Cashier | _____ Driver |
| _____ Grounds Maintenance | _____ Foliage/Houseplants/Aquatics | _____ Store Support/Carry Out |
| _____ Roses | _____ Nursery (Shrubs, Trees) | _____ Guest Services /Gifts/ Patio |
| _____ Garden Supplies | _____ Receiving | _____ Perennials |

Rate of pay desired: _____ Do you understand that you are applying for a **SEASONAL** position? _____ Available for overtime? _____

AN ESSENTIAL FUNCTION OF ALL DEPARTMENTS IS THE LIFTING AND CARRYING OF HEAVY MATERIALS.

Are you able to lift **60 lbs.** to your waist and carry it **10 feet**? Y___ N___

**** Do you need any days off in the month of May, if so, list them? _____**

MOST POSITIONS REQUIRE WORKING SOME SATURDAYS AND/OR SUNDAYS.

Are you able to work **BOTH Saturday and Sunday** when required? **Y** **N** (Circle one)

Are you aware of days in the near future that would require time off? **Y** **N** When? _____

Hours Available	MON	TUES	WED	THUR	FRI	SAT	SUN
From (start time)							
To (end time)							

Are you 21 years of age or older with a valid Colorado driver's license? **Y** ___ **N** ___
 (if hired, you may be required to submit proof of age.)
 Driver's license number _____ Class of license _____
 Have you had your driver's license suspended in the last 3-three years? **Y** ___ **N** ___
 If yes, give details.

Are you now, or do you expect to be, engaged in any other business or employment? **Y** _____ **N** _____

If yes, please explain _____

Have you ever been convicted of any crime? (Include any plea of "guilty" or "no contest," exclude minor traffic violations.) **Y**___ **N**___. If yes, give details

(A yes answer does not automatically disqualify you from employment. The nature of offense, date and the job for which you are applying will also be considered.)

EDUCATION

	Name of School - City, State	Years Completed	Degree Attained
High School			
College/University			
Vocational/Technical/Business			
Other			

REFERENCES

PLEASE PROVIDE TWO REFERENCES - *NOT RELATIVES OR FORMER EMPLOYERS*

NAME	ADDRESS	PHONE

Ideas for Tagawa Gardens Events/Promotions/Classes?

For our information, how did you learn about Tagawa job openings?

Tagawa Tails Newsletter _____	Newspaper Ad _____	Which paper? _____
Walk – In /Guest Service _____	Website _____	Sign by our driveway _____
Tagawa employee name _____	Other _____	



Have you previously applied here? (circle yes or no) Yes No When?

Have you previously been employed by Tagawa's? Yes No When?

What experiences, skills or qualifications especially fit you for the position(s) you are applying for?

What machines or equipment can you operate that are related to the job(s) for which you are applying?

PREVIOUS EMPLOYMENT

LIST YOUR EMPLOYMENT HISTORY BEGINNING WITH YOUR CURRENT OR LAST EMPLOYER
COMPLETE THIS SECTION EVEN IF YOU ATTACH A RESUME.
 (We will NOT accept resumes in lieu of completing this section)

Employer		Telephone number		Address (Street, City, State)		
Title of Your Position	Date Started	Date Ended	Salary Started	Salary Ended	Supervisor	Reason for leaving
Describe Work Performed						
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Title of Your Position	Date Started	Date Ended	Salary Started	Salary Ended	Supervisor	Reason for leaving
Describe Work Performed						

